

Greywall Club Homeowners Association

May 5, 2010

RE: Violation Complaint Reporting

Dear Greywall Club Homeowners:

Effective immediately in order to streamline the review process by both the Management Company and the Board of Directors the attached form must be completed for any and all violations and complaints reported to the Management Company.

If you have reported something to the Management Company in the last 30 days please help us streamline the process and resubmit on the attached form. We will review the violation notices on a regular basis with the Property Manager and together determine whether the appropriate actions are being taken. Please remember that some situations can and will take longer to resolve than others.

In order for the Management Company / Board to take action on a complaint the witness portion, signature, and information concerning the violation must be completed in its entirety. Please make sure to include as much Violator information as possible in order to assist management in identifying the violator and addressing the complaint. Once the form is completed, please send it to: Foster/Premier, Inc. 456B N. Weber Rd. Romeoville, IL. 60446.

We thank you in advance for your cooperation.

Sincerely,

Board of Directors
Greywall Club Homeowners Association

Greywall Club Homeowners Association Violation Complaint- Witness Statement

Please print or type. Complete all information. If unknown, please state so. Attach additional sheets if necessary. Send completed form to Foster/Premier, Inc. 456B N. Weber Rd. Romeoville, IL. 60446, crusniak@fosterpremier.com or fax 815 886-9480.

Information Concerning Witness(es) to Violation:

Witness Name	Address	Phone #
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Witness Name	Address	Phone #
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Information Concerning Violator

Violator's Name	Address	Phone #
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Owner's Name	Address	Phone #
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Information Concerning Violation:

Violation Date	Time	Location
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Witness' Observations (Description of events in relation to Violation)

I make the above statements based on my personal knowledge and not upon what has been told to me. I will cooperate with the Association and its attorneys to provide additional statements or affidavits, and in the event a hearing or trial is necessary, I will appear to testify as a witness. If I refuse to testify after filing this complaint, I agree to pay all cost and attorneys fees lost by the Association as a result of my failure to testify.

Signature

Date